



**PLANNING BOARD MEETING  
AGENDA FOR JANUARY 8, 2025  
CAUCUS – 6:45 P.M.  
MEETING – 7:00 P.M.**

**CALL TO ORDER**

**FLAG SALUTE**

**NOTICE:** The Planning Board reserves the right to change the order of the published agenda. All changes will be announced at the start of each meeting. It is the intent of the board to not begin a new application after 10:00 P.M. and to adjourn the meeting by 11:00 P.M.

It is a policy of the Board that individual members of the public may speak for five minutes on an application, or ten minutes when representing a group.

This Board is a quasi-judicial Board therefore this meeting shall be conducted in a similar manner to a judicial proceeding. Decorum appropriate to a judicial hearing must be maintained at all times and any questions or comments must be limited to issues that are relevant to what the Board may legally consider in reaching a decision.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with the requirements of the “Open Public Meetings Act” and has been duly noticed and published as required by law.

**OATHS OF OFFICE**

Michael Mignogna (Class I Member – Mayor)

Mario Di Natale (Class II Member)

Jason Ravitz (Class III Member)

Andrew Schallenhammer (Class I – Mayor’s Designee)

Subash Rashatwar (Class IV – Environmental Commission Rep, Vice Chairman)

Rhonda Branch (Class IV – Alternate #2)

Vaughn Vandergrift (Class IV – Replacing David Kleiman)

**ROLL CALL**

**REORGANIZATION**

1. Nominations for and election of the Secretary to the Planning Board. (Roll call vote)
2. Nominations for and election of the Chairman. (Roll call vote)
3. Nominations for and election of the Vice-Chairman. (Roll call vote)
4. Nominations for and election of the Solicitor of the Planning Board (Roll call vote)
5. Nominations for and election of the Planning Board Engineer. (Roll call vote)
6. Establishing the schedule for the regular monthly meetings of the Planning Board for the year 2025 (Second and Fourth Wednesday of each month except where the date has a conflict with a holiday, or a Special Meeting is scheduled.
7. Confirming the official newspaper for advertising public notices: Courier Post
8. Adoption of the Planning Board Rules of Organization for the year 2025
9. Adoption of Planning Board Policies and Procedures for the year 2025.
10. Establishment of a Completeness Review Committee: Board Solicitor, Board Engineer, Board Secretary.
11. Establishment of a Development Review Committee: Board Chairman, Board Solicitor, Board Engineer, Board Member, Zoning Officer
12. Appointment of Conflict Board Solicitor for the year 2025
13. Appointment of Conflict Board Engineer for the year 2025

**SWEARING IN OF BOARD PROFESSIONALS**

**COMMENTS FROM THE PUBLIC**

**COMMENTS FROM BOARD MEMBERS**

**ADJOURNMENT**